

Daemen University -- DAILY DEPOSIT LOG

Submitted by (Office/Organization)

Date

Contact Name

(Note: please check self-service for receipt information in 1-3 business days. Receipt copies no longer emailed.)

OFFICE USE ONLY

CASH	Amount Received		Payer Name	Payment Description	Account#	Cashier Receipt #	Receipt Date
		cash					
		cash					
		cash					
		cash					
		cash					
		cash					
		cash					
		cash					
CASH TOTAL		<i>(For additional payers - use multiple sheets or attach a list)</i>					

OFFICE USE ONLY

CHECKS	Amount Received	Check#	Payer (Business or individual)	Payment Description	Account#	Cashier Receipt #	Receipt Date
CHECK TOTAL		<i>(For additional payers-use multiple sheets or attach a list)</i>					

I verify that funds received match this log:

GRAND TOTAL

revised 12/2025

Signature of Cashier

Date Received